



EQuIS Open Training

June 26-28, 2012

Pittsburgh, PA

This EQuIS Training Class will provide the skills and techniques for managing and analyzing environmental data using EarthSoft's Environmental Quality Information System (EQuIS). Attendees will gain hands-on experience working with environmental geology and chemistry analytic data. Workflow automation and web techniques will be covered using EQuIS Enterprise. Students will learn how to create advanced crosstab reports with EQuIS Professional. Students will use the EQuIS Data Gathering Engine (EDGE) for collecting environmental field data, creating standardized chains of custody and generating electronic data deliverables (EDDs) to import into EQuIS. Attendees will learn how to use EQuIS Sample Planning Module (SPM) creating future tasks, adding contracts, methods and labs and creating sample analysis plans complying with EPA standards. Students will learn how to check the completeness of scheduled sampling and non-sampling field activities. EQuIS for ArcGIS and EnviroInsite will be reviewed.

While much of the class will be focused on the implementation and use of EQuIS, discussion will also include critical data management principles such as:

- Developing standard operating procedures for data management best practices
- Creating Sample Plans
- Action Levels and Valid Values
- Working with analytical labs
- Field workflows and data collection standards and practices
- Reports, Graphs, Graphics, Crosstabs, CAD and GIS exports

Location and Requirements

This course will be in the **Pittsburgh, PA area**. The precise address for this course will be provided at a later date.

Cost and Registration

The early registration fee of \$1,500 (\$1,800 for registration after June 12, 2012) includes instruction, hands-on use of EQuIS, and class notes. To register for the course, please fill out the included Training Registration form and fax to 503-345-0212 or email to training@earthsoft.com.



EQuIS Open Training Registration Form

Please register me for Course Name: EQuIS Open Training

Course Date: June 26-28, 2012 Course Time: 8:30 am – 4:30 pm

Name: _____ Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Payment Enclosed \$ _____ Purchase Order # _____

Late Registration is considered to be within two (2) weeks of the training date, or after June 12, 2012.

- 3 Day Training Early Registration \$1,500.00 US
- 3 Day Training Late Registration \$1,800.00 US

Please make checks payable to EarthSoft, Inc. If paying by Purchase Order, registrant must be invoiced and payment received prior to scheduled class. To pay by VISA, Master Card, or American Express, please fill out the following information and sign.

VISA MasterCard American Express

Account Number (+3 or 4 digits on back/front of card) _____

Expiration Date: ____ / ____

Cardholder's Name (Print): _____

Billing Address (if different from above): _____

Signature: _____



EQuIS Training Registration Instructions

Registration Form

A completed registration form is required for each registrant. Registrations are processed on a first-come, first-serve basis. For any other information, contact EarthSoft at training@earthsoft.com. Incomplete or unsigned registration forms will not be processed and may delay class reservations. You will receive an acknowledgment letter notifying you of receipt of payment and registration status. Classes are normally confirmed or cancelled based on enrollment approximately ten business days before the scheduled start date.

Payment

Payment is required in advance and may be made by check (payable to EarthSoft, Inc.), purchase order (cash is not accepted), or credit card. To expedite registration, follow these directions:

Check payments or purchase orders: Please mail payment/purchase order to P.O. Box 7558, Pensacola, FL 32534. Before mailing, fax a copy of your registration form and check/purchase order to 503-345-0212.

Note: If paying by purchase order, registrant must be invoiced and payment received prior to the scheduled training date.

Credit card payments: Please include credit card information and fax to 503-345-0212.

Class Schedule Changes and Cancellations

It is sometimes necessary to change the dates of a class or to cancel a class. Registrants are contacted at the earliest opportunity in the event of a scheduling change or cancellation.

Travel

Transportation to the training site is the registrant's responsibility. EarthSoft, Inc. assumes no responsibility for non-refundable travel arrangement losses resulting from course scheduling changes or cancellations.

Lodging and Meals

Registrants are provided a class location and a list of area hotels. Registrants are responsible for making their own lodging arrangements. Meals are not provided.

Course Materials

All course materials are provided at the training site.